Information

for all residents
of the HSW Student Residences

Datum: Januar 2009

Wach- und Schließgesellschaft

WSG: (0202) 27 45 70

€ 100,- fine for misuse!

Emergency procedures

Rule 1: Remain calm!
Rule 2: Consider possible steps to take.
Rule 3: Take reasonable steps.

<table>
<thead>
<tr>
<th>Possible kinds of emergencies:</th>
<th>Help:</th>
</tr>
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<tbody>
<tr>
<td>Fire, Disaster, Storm:</td>
<td>Call Emergency 112</td>
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<tr>
<td>Noise, Annoyances, Break-Ins:</td>
<td>Elberfeld police station 284 1061 or call emergency 110</td>
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<tr>
<td>Accident resulting in physical injury</td>
<td>Call Emergency 112 or the hospital</td>
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| Problems with the lift        | - If a person is trapped in the lift they can press the emergency button inside and help will arrive soon. 
- Put an „Out of Order“-sign on every floor and do not use the lift. |
| Power or electrical failure:  | Power failure is generally not an emergency however: 
- pull out the cord of all electrical devices (kettle, toaster, portable grill, PC) 
- check the fuses then switch them on again if necessary 
- plug the devices back in one by one 
- if there is a cable fire possibly call emergency 112 
- Blackout? Stadtwerke: 569-0 |
| Locking yourself out:         | WSG 274 570 
- You must be able to provide a form of identity, at the latest when your apartment is unlocked. 
- There is an on the spot fine of € 31,- (sundays +50%, public holidays +100%) |
| Broken waterpipes, heating failure | WSG 274 570 
- Sunday: Heating failure may have to wait until Monday to be repaired 
- Inform the WSG of the type and extent of the damage 
- remain at the scene of the damage so as to direct the repairmen. |
| Miscellaneous                 | Common sense! ☺ |